

January 7, 1991

The Codorus Township Board of Supervisors met January 7, 1991 at 7:30 P.M. in the township for the 1991 organization meeting. Board members present were: Lamar Glatfelter, Leroy Thoman and Charles Wehrly. John Rutkowski joined the meeting later.

Chairman Glatfelter opened the meeting with the Pledge to the Flag.

Leroy Thoman made a motion to appoint Lamar Glatfelter acting Chairman to open the meeting and Goldie Day as acting Secretary, seconded by Charles Wehrly. This motion passed.

The acting Chairman, Lamar Glatfelter, opened the meeting by asking for a nomination for a Chairman for the Year 1991.

Charles Wehrly made a motion to nominate Lamar Glatfelter to serve as Chairman of the Board for 1991, seconded by Leroy Thoman. This motion passed.

Lamar Glatfelter made a motion to nominate Leroy Thoman to serve as Vice-Chairman of the Board for 1991, seconded by Charles Wehrly. This motion passed.

Leroy Thoman made a motion to appoint Goldie Day Secretary-Treasurer for 1991, seconded by Lamar Glatfelter. This motion passed.

Lamar Glatfelter made a motion to appoint Charles Wehrly as Roadmaster and Superintendent, seconded by Leroy Thoman. This motion passed.

Charles Wehrly made a motion to appoint Lamar Glatfelter as Roadmaster for 1991, seconded by Leroy Thoman. This motion passed.

Leroy Thoman made a motion to give the Superintendent the authority to hire and dismiss employees as the need arises, seconded by Lamar Glatfelter. This motion passed.

Lamar Glatfelter made a motion to give the Superintendent the authority to make purchases up to \$500.00 in case of an emergency, seconded by Leroy Thoman. This motion passed.

Charles Wehrly made a motion to retain John Herrold as Solicitor for the Board for the Year 1991, seconded by Lamar Glatfelter. This motion passed.

Leroy Thoman made a motion to retain David Davidson of C.S. Davidson, Inc. as engineer for 1991, seconded by Charles Wehrly. This motion passed.

Leroy Thoman made a motion to retain Gilbert Malone as Solicitor to the Planning Commission for 1991, seconded by Lamar Glatfelter. This motion passed.

Lamar Glatfelter made a motion to retain Irvin Rappoldt as Zoning Officer for 1991, seconded by Charles Wehrly. This motion passed.

Charles Wehrly made a motion to retain Mahlon Stambaugh as Sewage Enforcement Officer for 1991, seconded by Leroy Thoman. This motion passed.

Lamar Glatfelter made a motion to retain John Klinedinst of C.S. Davidson, Inc. as alternate Sewage Enforcement for 1991, seconded by Charles Wehrly. This motion passed.

Leroy Thoman made a motion to retain Gary Masimore as Chairman of the Vacancy Board for 1991, seconded by Lamar Glatfelter. This motion passed.

Charles Wehrly made a motion to retain Marilyn Goodson as representative and Goldie Day as alternate representative to the York Area Earned Income Tax Bureau for 1991, seconded by Leroy Thoman. This motion passed.

Lamar Glatfelter made a motion to appoint Charles Wehrly as voting delegate to the 1991 State Convention, seconded by Leroy Thoman. This motion passed.

Charles Wehrly made a motion to send the other two supervisors and the secretary to the 1991 State Convention as delegates, seconded by Lamar Glatfelter. This motion passed.

Leroy Thoman made a motion to pay the secretary-treasurer \$410.00 per week salary, seconded by Charles Wehrly. This motion passed.

Lamar Glatfelter made a motion to pay hired help as follows: \$10.25 per hour for equipment operators, \$10.00 per hour for new employees with experience and a starting rate of \$9.55 per hour for new employees without experience. Leroy Thoman seconded this motion. The motion passed.

Charles Wehrly made a motion to pay time and one-half for all hours worked in excess of eight (8) hours per day, seconded by Lamar Glatfelter. This motion passed.

Leroy Thoman made a motion to make the new rates retroactive to January 1, 1991, seconded by Charles Wehrly. This motion passed.

Lamar Glatfelter made a motion to pay full-time regularly employed help eleven (11) paid holidays per year: (1) New Years Day (2) Good Friday (3) Memorial Day (4) July 4th (5) Labor Day (6) Thanksgiving Day (7) Christmas Day (8) & (9) two floating holidays of the employee's choice and (10) & (11) the two election days. Leroy Thoman seconded this motion. The motion passed.

Charles Wehrly made a motion to pay part-time employees holiday pay only if they are working when the holiday falls but no floating holiday pay, seconded by Lamar Glatfelter. This motion passed.

Lamar Glatfelter made a motion that should an emergency arise, requiring the employee to work on a holiday, the holiday would be taken the first working day after the emergency has ended. Leroy Thoman seconded this motion. This motion passed.

Leroy Thoman made a motion to pay full-time regular employees two weeks vacation pay provided the employee has been employed one full year up to eight years; three weeks vacation pay for employees with eight to fifteen years service and four weeks vacation pay after fifteen years service. Charles Wehrly seconded this motion. This motion passed.

Lamar Glatfelter made a motion to pay part-time employees three (3) days vacation provided the employee has worked twenty weeks during the year, seconded by Leroy Thoman. This motion passed.

Charles Wehrly made a motion to pay regular full-time employees ten (10) days sick leave per year with unused days accumulating to thirty (30) days, which can be paid upon leaving the Township employ after ten years employment, or at normal retirement (age 62 or older), seconded by Lamar Glatfelter. This motion passed.

Leroy Thoman made a motion to pay regular full-time employees the difference in Jury Duty pay and their regular pay if the employee should be called to Jury Duty. Charles Wehrly seconded this motion. The motion passed.

Lamar Glatfelter made a motion to pay full time employees funeral pay as follows: Three (3) days for a death in the immediate family (mother, father, son, daughter, sister, brother, spouse, grandparent or grandchild) and one day for an in-law, aunt or uncle. Leroy Thoman seconded this motion. This motion passed.

Charles Wehrly made a motion that the Auditors set the Secretary-Treasurer's bond at \$600,000., seconded by Lamar Glatfelter. This motion passed.

Leroy Thoman made a motion that the Auditors set the rate of pay for Supervisors working as roadmasters at \$10.75 per hour with one and one-half time for all hours worked in excess of eight (8) hours per day. Lamar Glatfelter seconded this motion. This motion passed.

Lamar Glatfelter made a motion to ask the Auditors to made the new rate of pay for Roadmasters retroactive to January 1, 1991, seconded by Leroy Thoman. This motion passed.

Charles Wehrly made a motion to request that the Auditors set the same Holiday, Vacation, Sick Pay, Jury Duty and Funeral Pay for the Supervisors working as Roadmasters as that set by the Board for full time employees. Lamar Glatfelter seconded this motion. The motion passed.

Leroy Thoman made a motion to pay Township employees 26¢ per mile for the use of their personal vehicles for Township business, seconded by Charles Wehrly. This motion passed.

Lamar Glatfelter made a motion that the Auditors set the same mileage allowance for Supervisors using their personal vehicles for township business as that set for other township employees, seconded by Charles Wehrly. This motion passed.

Charles Wehrly made a motion to retain Farmers Bank and Trust Company as banking institution for 1991, seconded by Leroy Thoman. This motion passed.

Lamar Glatfelter made a motion to continue to hold regular monthly meetings the first Thursday and second Wednesday of every month at 7:30 P.M. , seconded by Charles Wehrly. This motion passed.

Leroy Thoman made a motion to pay the Sewage Enforcement \$100.00 for each percolation test performed, \$50.00 for each permit issued, \$50.00 for each site inspection, plus \$20.00 for each extra trip to a site, \$40.00 for each extra probe in excess of two on first day visit and \$20.00 for attendance at township meetings, seconded by Lamar Glatfelter. This motion passed.

Charles Wehrly made a motion to pay the Zoning Officer \$35.00 for each building permit issued and \$35.00 for each home occupation permit issued, seconded by Leroy Thoman. This motion passed.

Lamar Glatfelter made a motion to pay the secretary of the Township Planning Commission \$20.00 per meeting as expense money, seconded by Charles Wehrly. This motion passed.

Charles Wehrly made a motion to pay members of the Planning Commission \$15.00 for each site inspection attended, seconded by Leroy Thoman. This motion passed.

Leroy Thoman made a motion to pay members of the Township Zoning Hearing Board \$20.00 for each hearing attended, seconded by Lamar Glatfelter. This motion passed.

Lamar Glatfelter made a motion to appoint Ruth Baer, the elected Tax Collector, to collect the Township Per Capita Taxes (Act 511) for the year 1991, with the same rate of commission as paid for collecting real estate taxes. Charles Wehrly seconded this motion. This motion passed.

Leroy Thoman made a motion to pay Goldie Day \$50.00 per month for cleaning the office and rest rooms, seconded by Lamar Glatfelter. This motion passed.

Charles Wehrly made a motion to give the Secretary-Treasurer the authority to pay any bills coming due before the monthly meetings that would result in saving a late penalty and to also pay all bills connected with the payroll every two weeks, seconded by Leroy Thoman. This motion passed.

Lamar Glatfelter made a motion to pay the registration fee, mileage and \$35.00 attendance fee for each Township official attending the York County Convention for Second Class Townships, seconded by Charles Wehrly. This motion passed.

Leroy Thoman made a motion to reimburse delegates attending the 1991 State Convention the following:

1. Actual cost of registration
2. A mileage allowance of 26¢ per mile for travel or actual cost of gasoline if car pooling.
3. Actual expense for meals with a maximum of \$50.00 per day for the four day convention.
4. Actual hotel/motel expense.
5. Voting delegate, Charles Wehrly, to be paid his regular hourly rate of pay for three days (8 hours per day)
6. Delegates must submit all receipts for expenses before reimbursement can be made.

Lamar Glatfelter seconded this motion. This motion passed.

The organizational meeting closed and the floor was opened for any regular business.

The minutes of the January 3 meeting were approved as written.

John Rutkowski was present with a draft of this property. He proposes to subdivide approximately 10 to 12 acres of woodland from the balance of the 28 acre farm. He had the proposed driveway drawn on the draft plan and also a drawing of the proposed pipes to be installed to take care of the water run-off. The Board took no action on this draft. Mr. Rutkowski was asked to bring the drawings to the Planning Commission on January 31st. He was also told that he should not have any survey work done until the Planning Commission has reviewed his draft.

The bills were presented to the Board. Leroy Thoman made a motion to pay the bills, seconded by Charles Wehrly. This motion passed.

The meeting adjourned at 9:30 P.M. on motion by Charles Wehrly and second by Leroy Thoman.

Respectfully submitted,

Goldie Day
Goldie Day, Secretary